



**CHECKLIST FOR VERIFICATION**  
**(Accreditation of EMPLOYERS – Direct Hire HSW with PRA)**

<input type="checkbox"/> <b>Recruitment Agreement</b> Between Employer and Philippine Recruitment Agency (PRA)
<input type="checkbox"/> <b>Special Power of Attorney</b> Authorizing PRA to act for and behalf of the Employer
<input type="checkbox"/> <b>Affidavit of Worker</b> Discuss how she got deployed to job site, and how she was able to find current employer
<input type="checkbox"/> <b>Signed Employment Contract</b> Must be above and beyond minimum labor standards, signed on all pages
<input type="checkbox"/> <b>Work Permit</b> Single Entry Permit or Nulla Osta
<input type="checkbox"/> <b>Worker's Passport</b>
<input type="checkbox"/> <b>Employer Information Sheet</b>
<input type="checkbox"/> <b>Proof of Financial Capability</b>
<input type="checkbox"/> <b>Undertaking</b>
<input type="checkbox"/> <b>IDs of Employer</b>
<input type="checkbox"/> <b>Certification from Local Police</b> That employer or any of immediate family members has no criminal record and has not been implicated in any case of violence/abuse

<b>EMPLOYER:</b>	
<b>WORKER:</b>	
<b>PRA:</b>	
<input type="checkbox"/> Payment	<b>OR NO. :</b> _____
<input type="checkbox"/> Interview	<b>Date :</b> _____
<input type="checkbox"/> Ocular Inspection	<b>Date :</b> _____

**REMARKS**

---

Date Verified: \_\_\_\_\_