**DECLARATION**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name), representing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the Employer) as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(position), do hereby declare that the Employer:

1. As of writing has hired Filipino nationals for the company, the list of which is attached to form part of this declaration.
2. Acknowledges that the abovementioned employees have not been processed with the Philippine Overseas Employment Authority (POEA) with regards to their employment with the Company.
3. Has not been accredited with POEA in the past.
4. Shall undertake to present the employees for POEA registration for their continued employment with us.
5. Shall appropriately process subsequent candidates/recruits according to the POEA rules at the time.
6. Shall suspend and terminate and recruitment activities of Filipino nationals not through the proper channels.
7. Acknowledges that further violation of POEA rules shall render the Employer disqualified to participate in the Philippine Overseas Employment Program.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

|  |  |  |  |
| --- | --- | --- | --- |
| MATRIX OF FILIPINO NATIONALS | | | |
| NAME | POSITION | DATE OF ENGAGEMENT | MANNER OF RECRUITMENT\* |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

\*if hired from other countries outside Philippines, hired from the Philippines, hired in Malta